

Bois d'Arc Christmas & Parade

Saturday, December 2, 2017

Join us for our third annual *Bois d'Arc Christmas* on the square in downtown Commerce. There will be music, food, vendors, pictures with Santa, and Christmas movies beginning at 2 p.m. The annual Christmas parade will be at 6 p.m.

We have approximately 40 vendor spaces available, so get your vendor form in as soon as possible to reserve a space!

Booth Pricing is as follows: \$25 for a single space

(These booths are 10x12, open-air street spaces) – check/cash/credit

Rules & Regulations

1. Vendor application is for SATURDAY, DECEMBER 2, 2017 ONLY.
2. All vendors must submit a signed and dated application form—**along with full payment**—to the Chamber office by **November 21, 2017**.
3. There are approximately 28 spaces with 110 electricity, and approximately 12 with NO electricity available. Please let us know if you need electricity. When those spaces fill, remaining vendors will be placed in the no-electric spaces.
4. Vendor applications are subject to approval and acceptance.
5. *ALL applications are considered ACCEPTED unless you are informed otherwise by the Vendor Committee.*
6. Vendors will be notified of their space number. Please be sure and include an E-MAIL ADDRESS as this is the preferred and fastest method of communication.
7. Vendor setup begins at **1 p.m. on Saturday**. Please get your vehicles off the square as soon as possible.
8. We ask that vendors stay until the parade begins at 6 p.m.
9. Vendors may stay after the parade (until around 8 or 9 p.m.) if they would like.
10. Vendors are responsible for providing their own tents, tables, chairs, extension cords, etc. Please leave an entrance/exit at the front of your space.
11. All booth materials must fit within your rented space. Tents need to be straight-legged tents so they fit inside your space.
12. Placement of booths will be at the discretion of the Vendor Committee.
13. All vendors are responsible for the security of their goods. The Chamber of Commerce and Bois d'Arc Christmas Committee accept no responsibility for stolen or damaged property, accidents or injury.
14. Each vendor is expected to clean up their space at the end of the day.
15. **PROHIBITED ITEMS:** stink bombs, poppers, or similar items. No knives or toy weapons may be sold—this includes potato guns and sling shots—unless otherwise approved by the Vendor Committee. No silly string. No drug paraphernalia or drug emblems, or items with inappropriate language or nudity, will be allowed for sale or giveaway. No real/imitation/substitute tobacco products will be allowed for sale or giveaway.
16. **Vendors may not give away items being sold elsewhere at the festival by other vendors (such as bottled water, drinks, food, etc.)**
17. If you have an emergency or require assistance during festival hours, please locate one of the Committee members (we will have two-way radios so you can spot us).
18. The Vendor Committee reserves the right to revoke or refuse to grant booth space at any time, without recourse by the participant. The Vendor Committee also reserves the right to change/move a vendor if circumstances make it necessary.
19. All vendors **must** enter the square at the **south side entrance on Washington Street (by Chase Bank)**. Someone will direct you to your booth location
20. **Signature on the application is required and states that vendor is aware of all rules and regulations and agrees to abide by them.**
21. The Bois d'Arc Christmas events may be cancelled after commencement due to acts of God or other actions that may endanger any participants or vendors. We have scheduled a bad-weather makeup day for Saturday, December 9.

Mail completed application and payment to:

Commerce Chamber of Commerce
PO Box 290, Commerce TX 75429

Questions?

903-886-3950

Or you may drop it off at the Chamber office located at 1114 Main St, Commerce.
Make checks payable to **Commerce Chamber of Commerce**.

**Bois d'Arc Christmas & Parade
December 2, 2017**

VENDOR APPLICATION

*This application is for Saturday, December 2, 2017
1 p.m. to 8 p.m. only*

(Please see flyer for rules and regulations)
PLEASE PRINT LEGIBLY

Chamber Use Only

Booth # _____

Date Received: _____

Amt. Received: _____

Cash/Check/ _____

Business Name: _____

Contact Person: _____

Address: _____ City, State, Zip _____

Email: _____

Home Phone: _____ Cell Phone: _____

Products to be sold, distributed, or given away _____

We want this to be a success for our vendors and provide shopping opportunities for our attendees, so we offer this opportunity mainly to craft vendors and local non-profit organizations doing fundraising activities. We will allow a few "information-only" booths.

Booth Type	Price	Quantity	Total
Craft/Non-Profit/Church/Food/Information Vendor Space	\$25.00		
Convenience fee if paying by credit card	\$ 3.00		

Total Enclosed: _____

Do you NEED electricity? _____
(yes or no)

Hold Harmless Agreement

Neither the Commerce Chamber of Commerce or the City of Commerce assumes any responsibility or liability for any loss or damages to property exhibited by Exhibitor or injury or death to any persons by action or inaction by the Commerce Chamber of Commerce or the City of Commerce and the Exhibitor agrees to indemnify and hold harmless damages, expenses or losses arising therefrom. It is agreed the consideration herein expressed is conditioned on the foregoing indemnity and assumption of liability of Exhibitor. ***Please be aware that changes to this form may be made at the Chamber's discretion.***

Date: _____ **Vendor Signature** _____